



Decision Maker:	Julie Slatter, Director of Corporate Services & Commissioning
Lead Officer:	Stuart Robinson, Head of Business Development and Improvement
Title of Decision:	Digital Workforce: Microsoft Partner
Ward(s) Affected:	None
Type of Decision:	<input type="checkbox"/> Key Decision <input type="checkbox"/> None key decision discharging (or connected to the discharge of) an Executive function <input checked="" type="checkbox"/> Specific delegation from Council or Committee <input type="checkbox"/> Grant of permission / licence <input type="checkbox"/> Affecting the rights of an individual <input type="checkbox"/> Awarding a contract or incurring expenditure which materially affects the financial position of the Council
Details of decision:	<p>A direct award via the KCS framework, is being made to Phoenix Ltd as the council's Microsoft Partner, to purchase a 3 year Microsoft Enterprise Agreement.</p> <p>The decision has been made using delegated authority given to Julie Slatter, Director of Corporate Services & Commissioning and Cllr Cliff Lunn, Lead Executive Member for Finance and Resources, by the Executive on 12 July 2018, when they approved the digital strategy to 2020.</p>
Reason for decision:	<p>In July 2018 the Executive approved the councils' digital strategy, setting out the ICT programme until 2020.</p> <p>There are three themes of the strategy for which the Microsoft licences fall under the digital workforce strand.</p> <p>The council legally needs to keep up to date with their Microsoft licencing programme and this agreement enables that to happen.</p> <p>The Enterprise Agreement offers value for money by enabling the council to select which licences they need and adjust quantities flexibly each year.</p> <p>The Microsoft licences will enable a number of benefits for the</p>

	<p>organisation namely:</p> <ul style="list-style-type: none"> • Increased mobility and flexibility of workforce • Improved collaboration and communications internally and externally • Enough licences required for the organisation • A futureproofed organisational workforce
Alternative options considered and rejected:	<p>The Microsoft Enterprise Agreement is available through the framework with our current Microsoft partner and therefore, a full procurement exercise was dismissed as lengthy and unnecessary.</p> <p>A switch to using an alternative operating system such as; Google, would not offer value for money as the council would still need Microsoft licences to underpin their server infrastructure and much of the councils software and key systems are only compatible with Microsoft.</p>
Member Interests: <i>(Name of any Member who has declared a conflict of interest in relation to the decision and details of any dispensation granted by the Head of Paid Service if appropriate)</i>	None
Legal, Financial or other implications:	<p>Delivery of the digital strategy is the central programme for achieving the planned savings. Not delivering the programme will put achievement of those savings at significant risk.</p> <p>All of the known spend is currently budgeted for and was approved as part of the 2018/19 and 2019/20 budget process.</p> <p>The Enterprise Agreement will support delivery of statutory and legal requirements that the Council need to meet and could otherwise lead to significant fines.</p>
Background papers:	Selby District Council Digital Strategy 2018-2020
Contact details for further information:	<p>Jennifer Clewley Business Transformation Officer 01757 705101 jclewley@selby.gov.uk</p>
Signed:	<i>Signature redacted</i>
Date of Decision:	23 July 2019